Small Business Issues

A primary goal for SEMA's Government Affairs Office is to help our members thrive. Most SEMA members are small businesses. The federal government provides many resources to help small companies become more productive and successful. This webpage supplies links to these portals of information and links to some state materials as well.

Another primary purpose of SEMA's Government Affairs Office is to consolidate the strength and maximize the influence of SEMA member businesses on legislative and Federal policy issues of importance to the small business community. One way to achieve this goal is to disseminate information that directly impacts our companies. This page contains many links on laws, legislation, or regulatory issues of daily relevance. These matters include taxes, antitrust enforcement, warranties, employment issues, government procurement, environment, and small business financing mechanisms.

U.S. Small Business Administration (SBA)

- <u>Small Business Administration Home Page</u> the SBA aides, counsels, assist and protects the interests of small businesses.
- Website In Spanish
- <u>SBA Office of Advocacy</u> the SBA's Office of Advocacy is an independent voice for small business within the federal government. It pursues regulatory, legislative, and other policy initiatives to support small businesses before federal and state policymakers. It also conducts research and provides an outreach to the small business community.
- <u>Small Business Development Centers</u> the SBDC Program is designed to deliver up-todate counseling, training and technical assistance in all aspects of small business management.
- <u>SBA Headquarters Offices (Advocacy, Laws & Regulations, Contracting, Counseling &</u> <u>Training, Disaster Assistance, and Financial Assistance</u>)
- <u>SBA State & District Offices</u>
- <u>Starting Your Business</u>
- Financing Your Business
- Managing Your Business
- Business Opportunities

U.S. Department of Labor's Major Laws & Regulations

- <u>General Question & Answer Guide to Employment Law</u> overview of employment laws, providing assistance for workers & small businesses
- <u>Compliance Assistance</u> easy-to-access information on how to comply with federal employment laws.

Wages & Work Hours

- Consumer Credit Protection Act
- The Fair Labor Standards Act (FLSA)
- The Fair Labor Standards Act (FLSA)/Child Labor
- The Family and Medical Leave Act (FMLA)
- The Minimum Wage
- State Labor Offices and State Laws
- Statutes and Executive Orders Administered by Wage-Hour
- Overtime Pay
- Wage and Hour Division's Home Page

Foreign Workers

- The Immigration and Nationality Act
- Alien Employee Visa Classification Wizard

Workplace Safety & Health

- OSHA Small Business Web Page
- The Occupational Safety and Health (OSH) Act
- Occupational Safety & Health Standard Industrial Classification Search
- Occupational Safety & Health Regulations & Compliance Links
- Occupational Safety & Health Reading Room
- OSHA Recordkeeping Requirements

Employment & Training

- Employment & Training Administration
- <u>Apprenticeship Programs</u>
- Adult Training Programs
- <u>One-Stop Career Centers</u> There are over 3,000 centers around the country you can
 partner with to find people looking for work.
- One-Stop Career Centers Search by Zip Code

Retirement & Health Benefits

Employee Retirement Income Security Act (ERISA)

Veterans' Protections

- Uniformed Services Employment and Reemployment Rights Act (USERRA)
- Vietnam Era Veterans' Readjustment Assistance Act (VEVRAA)

Other Workplace Issues

- The Employee Polygraph Protection Act (EPPA)
- Labor-Management Reporting and Disclosure Act (LMRDA)
- Worker Adjustment and Retraining Notification Act (WARN)
- Consumer Credit Protection Act
- Consumer Price Indexes
- Links to other Major Labor Laws/Regulations Not Listed Above
- U.S. Citizenship & Immigration Services (USCIS) I-9 Employment Eligibility
 Verification Information and Forms
- <u>Create an Emergency Evacuation Plan for your Business That Complies With</u>
 <u>OSHA</u>
- Equal Employment Opportunity

Other Federal Laws & Regulations

- Advertising and Marketing Guidelines
- Antitrust -- Guidance to the Business Community (Department of Justice)
- Antitrust Guide to Antitrust Laws (Federal Trade Commission)
- Antitrust -- Guidance to the Business Community (Department of Justice)
- Antitrust Plain English Guide to Antitrust Laws (Federal Trade Commission)
- Business Law & Regulations
- <u>Compliance Assistance Directory</u> locate federal compliance assistance resources and small business liaison contact information.
- Environmental Compliance online clearinghouse
- EPA Home Page Environmental Protection Agency: links to regulations and programs
- EPA Clean Air Act in Plain English
- EPA Small Business Liaisons/Ombudsman
- EPA Small Business Environmental Home Page
- FTC Home Page Federal Trade Commission
- FTC Info for Businesses
- FTC Guides On Buying Used Automobiles

- FTC Guides On Buying New Automobiles
- FTC Guides on Auto Repairs
- Patents, <u>Trademarks</u> & <u>Copyright</u> Intellectual Property Rights
- Enforcement of Intellectual Property Rights By Customs and Border Patrol
- <u>Motor Carrier Safety Regulations</u> Federal Motor Carrier Safety Regulations governing the operation of most commercial vehicles
- <u>NHTSA Home Page</u> National Highway Traffic Safety Administration
- NHTSA Regulations & Standards
- NHTSA Safety Problems & Issues
- Warranties Understanding Warranties & the Magnuson-Moss Warranty Act

State Laws & Regulations

- <u>State and Local Gateway</u> provides links to the laws, regulations, tools, resources, services and online transactions offered by your state government.
- <u>http://www.statelocalgov.net/index.cfm</u> one-stop access to the websites of thousands of state agencies and city and county governments.
- Links to state constitutions, statutes, legislation, and administrative rules

Taxes (Federal)

- Businesses
- Individuals
- Charities & Non-Profits
- <u>Retirement Plans</u>
- <u>e-file</u> electronic services information
- Forms and Publications (General)
- Small Business Publications
- Frequently Asked Questions for IRS
- W-2 Employer Reporting Responsibilities

Business Planning

- Starting a Business
- Growing the Business
- Getting Out of Business
- Apply Online for Federal Employer Identification Number (EIN), Form SS-4

Financial Assistance

- Small Business Administration (SBA) Loans Program
- Federal Tax Incentives for Individuals
- Federal Employer Tax Incentives

International Trade: Import/Export

- <u>Trade.gov</u> the U.S. Government's one-stop shop for exports
- The Export Basics
- Partners & Trade Leads
- Market Research
- Counseling & Advocacy
- Trade Events
- Export Finance
- Export Shipping/Logistics/Documentation
- Exporting and eCommerce
- <u>Resolve Trade Problems</u>

- <u>http://www.buyusa.gov/</u> U.S. Department of Commerce program to connect U.S. companies with thousands of qualified international buyers, distributors and agents. (modest subscription)
- <u>Trade Compliance Center</u> helps American exporters overcome foreign trade barriers and works to ensure that foreign countries comply with their commitments to the United States.
- <u>U.S. Commercial Service</u> a team of more than 1,800 trade professionals in 105 U.S. cities and 151 U.S. Embassies, Consulates and Trade Centers around the world is there to help companies navigate the complex international trade process.
- <u>Export-Import Bank of the U.S.</u> the official export credit agency of the United States, the bank assists in financing the export of U.S. goods and services to international markets.
- U.S. Customs -- Home Page On Importing
- Country of Origin Marking Rules
- NAFTA Rules of Origin
- Customs Informed Compliance/Administrative Enforcement: Fines, Penalties, Etc.
- <u>Customs Importing a Motor Vehicle</u>
- <u>NHTSA's Vehicle Importation Guidelines</u>
- EPA's Vehicle Importation Guidelines

Selling to the Government

- <u>Federal Acquisition Jumpstation</u> federal acquisitions on the Internet, listing procurement and acquisition sites by contracting activity
- <u>Federal Government Business opportunities</u> FedBizOpps.gov is the single government point-of-entry (GPE) for Federal government procurement opportunities over \$25,000.

Classifications & Registrations

- Bar Code Assignments
- Domain Name Registration Internet domain name registration services, complaints and disputes
- North American Industry Classification Codes
- <u>Vehicle Identification Numbers (VIN)</u> add the following text "Look-up recalls by VIN number"

Standard Setting Organizations & Test Laboratories

- American National Standards Institute (ANSI)
- British Standards Institution (BSI)
- Commission Internationale de L'Eclairage (CIE) (lighting standards)
- European Standards Information
- Illuminating Engineering Society of North America (IESNA) (lighting standards)
- International Standards Organization (ISO)
- Japanese Industrial Standards (JIS)
- National Highway Traffic Safety Administration (NHTSA) (U.S. Government)
- National Institute of Standards and Technology (NIST) (U.S. Government)
- Society of Automotive Engineers (SAE)
- Independent Testing Laboratories

Federal Government

- <u>https://www.usa.gov</u> search engine for thousands of federal government online web sites.
- <u>Federal Legislation</u> use this link to find legislation and track bills.
- <u>United States Code</u> compilation of U.S. laws
- U.S. Code of Federal Regulations
- <u>United States Senate</u> identifies Senators, Committees, etc.

- <u>United States House of Representatives</u> identifies Representatives, Committees, etc.
- The White House
- U.S. Supreme Court
- <u>Federal & State Courts</u> includes listing of types of cases that are heard in federal and state courts"
- <u>U.S. Government Printing Office</u> publications and information from all three branches of federal government: executive, legislative and judiciary

Other SEMA Resources

- SEMA 50-State Guide to Motor Vehicle Titling & Registration Issues
- SEMA Guide to Federal Government Regulation of Aftermarket Parts
- SEMA Guide to EPA & CARB Regulation of Emissions-Related Aftermarket Parts
- SEMA Guide to Intellectual Property Rights—Trademarks, Patents & Copyrights
- SEMA Guide to Understanding California Proposition 65
- SEMA Guide to State Sales Taxes